Title of tool COMPANY PROFILING	
Aim of the Tool	The aim of this tool is to collect as much information as possible about a company in order to conduct the correct matching between the trainee and company.
Materials necessary to use the tool (ex. Whiteboard, pen and paper, room with chairs in a circle, internet connection, computer or mobile phone etc.)	Company profiling grid, pen
Involvement of other people (for example teacher, company tutor, parents etc)	The tool can be used by whoever is in contact with companies
Link for the tool (online link for example)	NA
Indication on how to use the tool	Use the tool to gather information about the company. It can be constantly updated and should be saved in a common folder within the VET organization so that all staff who are involved in internships or apprenticeship organization can access the information.

This publication has been developed with the financial support from the European Commission in the framework of Erasmus+ programme. The information and views set out in this publication are those of the authors. The European Commission and the Belgian National Agency may not be held responsible for the use, which may be made of the information contained herein.