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## Guidelines for the interview with the company tutor[1]

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| Activities actually carried out by the trainee in the company and milestones achieved compared to the initial Project | |
| Results achieved by the trainee in relation to the various activities (technical professional skills) in which he/she was involved (level of mastery of activities, demonstrated skills and knowledge) | |
| Difficulties encountered and/or deficiencies demonstrated by the trainee in relation to the various activities (technical professional skills) in which he/she was involved | |
| Summary of the main resources and critical issues demonstrated by the trainee in her/his process of integration into the organizational and social context of the company | |
| Main strengths and critical issues experienced by the company that emerged in the management of the internship and/or in the collaboration offered by the training centre(future improvement hypotheses) | |
| Possible redefinition of the objectives and activities of the internship path | |
| Any specific actions that the company tutor and/or Coach plan to activate to further support the trainee's integration/internship path | |

[1] Designed and developed by Fondazione Luigi Clerici within the Project "Shape Work" sustained by J.P. Morgan

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| Any observed abilities in the area of relationships (e.g., effective communication, establishing and maintaining good relationships with colleagues and superiors) | |
| Any observed abilities in the area of emotions (e.g., effectively managing emotions, finding strategies to cope with stress, knowing one's strengths and weaknesses, exercising leadership skills) | |
| Any observed abilities in the cognitive area (e.g., decision-making skills, effectively solving problems, critically reflecting on situations, thinking creatively, being able to reflect on one's activities) | |

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